



Important – Please read carefully and take appropriate action

HS&E ADVICE NOTE

GET READY FOR THE NEW PERSIMMON WAY APP – NEW HS&E SITE INDUCTION AND SITE SIGN IN PROCESSES

REF: HSE/24/04

DATE: 07/02/2024

DESCRIPTION

Following a successful trial, the Persimmon Way APP will now be rolled out across all businesses. The purpose of this APP to:

- Direct all people who visit our site and intend to go into the construction area unaccompanied by site management to have a generic site HS&E induction, which involves watching a customised film and answering a number of validation questions to evidence they have watched the film. It is expected that this is done before they arrive on site.
- Require them to provide details of their relevant competency card, i.e. CSCS, CSCS alliance or HBF visitor's card. Some cards (i.e. CSCS cards) will be automatically checked via a direct link to the CSCS database. Some obscure CSCS alliance cards and HBF visitor's card will require the person to upload the card. The APP will prompt this where required.
- For telehandler/ plant operators require them to upload a copy of their driving licence.
- Direct them to attend the site office for a site-specific induction to fully complete the induction process. This second part of the induction will be completed in person by a member of the site management team.
- Allow them to sign into site via a QR code which will be displayed in or around the site office.
- Allow them to sign out via a leave site button on the APP.
- Communicate directly with the site workforce and allocate relevant tasks to be completed.

Full details on setting up and getting the APP will be provided by the Group I.T. Department in the coming weeks.

COMPETENCY CARDS

The induction process cannot be completed without a person having a relevant competency card. It is therefore very important that everyone who works on site has a valid in-date competency card.

Construction based roles

For all construction skills roles this would be a CSCS or CSCS alliance card (e.g. CPCS, NPORS) for the skill they are undertaking:

[Types of CSCS cards | Official CSCS Website](#)

[CSCS Alliance | Official CSCS Website](#)

Non construction based roles

For all non-construction skilled roles (e.g. sales advisors, customer care operatives and office-based roles that don't meet the criteria for a CSCS card) this would be the HBF Visitors Card:

<https://www.homebuildskillscard.co.uk/how-to-apply/>

Before anyone can apply for the HBF Visitors Card they need to have passed the CITB Health and Safety touch screen test for Operatives within 2 years.

<https://www.citb.co.uk/courses-and-qualifications/health-safety-and-environment-hse-test-and-cards/book-a-test/>

ACTION

Please ensure you read and follow these instructions.

If you have any questions then please do not hesitate to contact your local Group HS&E Advisor.

This message has been sent to:

X	Commercial	X	Finance	X	Administration/MD
X	Technical	X	Sales	X	Land
X	Construction	X	Customer Care	X	PLC – H&S staff