



Persimmon

Health, Safety
& Environment
Department

Important – Please read carefully and take appropriate action

HS&E ADVICE NOTE

NEW SITE INSPECTION REGIME AND HS&E STANDARDS

REF: HSE/23/08

DESCRIPTION

Site inspection regime

From the 3rd July the following changes are being made to the HS&E site inspection regime:

- There will no longer be a separate administrative score on any of the reports, administrative compliance on site will be checked alongside operational compliance to give one combined score.
- Scored reports will now have colour codes to highlight the scores:
 - 4 score – green
 - 3 score – amber
 - 1 and 0 score – redThis will make it easier for those reviewing the reports to pick out the areas where non-compliance has been noted.
- Each site will now receive a scored environmental inspection quarterly. Until 2024 these scores will be used to target businesses and areas where support is needed and will not be included in Group HS&E performance monitoring statistics.
- All the site inspection helpcard booklets have been updated and can be found on the Group Shared Drive and the Persimmon Cloud:
 - [Construction-site-inspection-helpcard.pdf](#)
 - [Groundworks-site-Inspection-helpcard.pdf](#)
 - [Manufacturing-site-inspection-helpcard.pdf](#)
 - [Construction-Environmental-Site-Inspection-Helpcard-\(Pre-2023\).pdf](#)
 - [Construction-Environmental-Site-Inspection-Helpcard.pdf](#)

New standards

The Group Shared Drive and Persimmon Cloud have now been updated to include new HS&E Standards (click link to read):

Site Start-Up

In summary, these standards set out:

- The copies of documentation that are required to be on site before commencement.
- The site welfare facilities that must be in place.
- The arrangements required for:
 - Car parking
 - First aid

- Traffic management
- Site perimeter signage
- Notice boards
- PPE and RPE
- A copy of the project environmental plan must also be available on site with adequate arrangements in place for the control of all relevant environmental risks.
- Within 48 hours of the operating taking on the appointment of Principal Contractor, the local Group HS&E Advisor will carry out a scored HS&E Client visit, to ensure all the requirements for site set up are in place.

Site Closedown

In summary, these standards set out:

- The requirement for a closedown meeting and action plan to be completed, three months prior to the expected completion date of the site.
- The specific considerations for footpaths and roads.
- Final inspection requirements including completion of a closed site risk assessment.
- Guidance on the frequency of inspection, following site closedown until handover to the management company or local authority:
 - Playparks in use should be inspected every week, accompanied by a specific risk assessment.
 - Unfinished roads/ footpaths and other hazards such as compound and waste material in situ should be inspected every 2 weeks.
 - Site completely finished with no obvious hazards should be inspected every 6 months.
- Requirement for senior management to sign-off the close down action plan and ensure the control measures identified in the risk assessment are being completed.

ACTION

Please ensure you read and follow these new policies and standards.

If you have any questions then please do not hesitate to contact your local Group HS&E Advisor.

This message has been sent to:

X	Commercial		Finance	X	Administration/MD
	Technical		Sales		Land
X	Construction		Customer Care	X	PLC – H&S staff