



**Important – Please read carefully and take appropriate action**

**HS&E ADVICE NOTE**

**NEW HS&E STANDARDS**

**REF: HSE/23/06**

**DESCRIPTION**

The Group Shared Drive and Persimmon Cloud have now been updated to include new HS&E Standards (click link to read):

**[Welfare](#)**

In summary, these standards set out:

- The requirement for each site to have a welfare assessment.
- The responsibilities for welfare facilities.
- The welfare facilities required; toilets/ washing facilities, changing/ drying rooms, lockers, rest/ eating areas and drinking water.
- The ratio of toilets to the number of people at work, ensuring;
  - Arrangements in place for mixed use or female only toilets.
  - Toilets are readily accessible, as a guide construction workers and site visitors should not have to walk more than 150 metres to reach toilet facilities.
  - Washing facilities are next to all toilets and should include clean hot/ warm and cold, running water with a means of cleaning and drying hands, face and forearms. This includes satellite facilities and options would include a portaloo with a generator or connected to the electricity of a plot or a solar loo. A stock plot can be used to provide facilities for a small number of workers for a short duration of time. Arrangements must be then made to clean/ replace the sanitary ware after use.
- Specific arrangements for; site set up/ closure, electrical safety, fire safety and cleaning.

The Group Commercial Department will shortly be issuing further guidance on the products that can be used for satellite facilities.

**[Lifting Operations](#)**

In summary, these standards set out:

- The categories of lifts; basic, intermediate and complex.
- That all lifts must be properly planned by a competent person, appropriately supervised and carried out in a safe manner.
- Specific arrangements for crane/ HIAB lifting operations:
  - Contact lifts and hire/ manage lifts.
  - Personnel required.
  - Planning the lift.
  - Lift plan and risk assessment.

- The operation; lift supervisor, slinger/ signallers/ crane/ HIAB operator.
- Thorough examination.
- Site management requirements.
- Positioning the crane/ HIAB.
- Tall equipment permit.
- Requirements alongside railways controlled by Network Rail.

### Young Persons

In summary, these standards set out:

- The definition of a young person as someone who is under the age of 18.
- The requirement that each young person must have an individual risk assessment carried out by the site manager, apprentice master or the sub-contractor responsible for the young person.
- A young person must be partnered with and mentor and that mentor will be responsible for the day to day supervision of the young person.
- Specific arrangements for; use tools and equipment, working at height and PPE/RPE.
- Specific arrangements for school/ college site visits.
- Requirement for any young person or apprentice working on a construction site to have a Trainee or Apprentice CSCS card within 1 month of starting work on site.

### **ACTION**

Please ensure you read and follow these new policies and standards.

If you have any questions then please do not hesitate to contact your local Group HS&E Advisor.

## **This message has been sent to:**

<b>X</b>	Commercial		Finance	<b>X</b>	Administration/MD
	Technical		Sales		Land
<b>X</b>	Construction		Customer Care	<b>X</b>	PLC – H&S staff