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| **Date:** |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Assessors Name:** |  | **Reference Number:** | HSMS RA 078 | **Review:** | Annually or sooner following an incident or significant change  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Implemented By:** |  | **Signature:** |  | **Position:** |  | **Date:** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Description of task and assessment** | Closed site hazard review |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Location Details** |  |
| **Notes**  | * This RA will be used once the site has been closed
* Regular inspections must be carried out untilhand over to the Management Company and Local Authority has been completed
* The frequency of inspections will depend on the level risk at the closed site
* The operating business must appoint a competent person to carry out the inspections (Contract Manager/Adoption Manager)
* Delete the rows below that are not applicable
* Additional rows may be added for risks not covered in this template risk assessment
 |

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| **Identified Hazards** | **Who may be affected** | **Initial Risk**  | **Control measures** | **Residual****Risk** | **Remarks** |
| **Slips trips and falls from unfinished footpaths /roads** | Members of the public |  | * Ensure that all service covers that are proud of the footpath are haunched/ benched up with mortar to reduce the risk of a trip
* Display signage that the surface is uneven
* Inspect every 2 weeks
 |  | Ensure that the wearing course is laid as soon as possible.Haunching is easily damaged, it will need to be inspected at 2 week intervals |
| **Slips and trips and from finished footpaths and roads**  |  |  | * Ensure that footpaths and roads remain in good condition with no obvious trip/ fall hazards
* Inspect every six months for deterioration of footpaths and roads
 |  |  |
| **Poisoning from vermin control**  | Members of the public/ pets |  | * Ensure that the vermin control company has removed all bait stations
 |  |  |
| **Vehicle damage from raised iron works and unfinished roads** | Members of the public |  | * Display signage
* Restrict speed
* Use road cones around raised gully covers
* Inspect every 2 weeks
 |  | Ensure that the wearing course is laid as soon as possible  |
| **Vehicle damage from finished roads**  |  |  | * Ensure that roads remain in good condition with no obvious hazards that would cause damage to vehicles.
* Inspect every six months for deterioration of roads
 |  |  |
| **Falls from height**  | Members of the public/ unauthorised persons gaining entry to closed compound |  | * Remove all falls from height risks, including stairs to redundant stacked site offices
* Ensure that compound/welfare areas are adequately secured to prevent unauthorised access.
* If compound/ welfare areas are still in situ inspect every 2 weeks
 |  | Where possible remove all site offices and containers |
| **Injuries from damage site /compound fencing** | Members of the public |  | * Ensure that any remaining Heras fencing/ hoarding is inspected every 2 weeks
* Install additional safety signage along the compound area
 |  |  |
| **Injuries from building materials / trade waste left in public areas** | Members of the public |  | * Ensure that all material and trade waste is cleared from any public areas
* If any material or trade waste is left on site inspect every 2 weeks until removal to ensure security around it remains in place
 |  |  |
| **Play parks** | Members of the public |  | * Keep closed until hand over to management company or local authority
* Additional signage to be displayed in these areas including safety concerns line
 |  | If it is not possible to close the play park then complete a specific play park risk assessment and undertake weekly inspections  |

**Guidance Notes**

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| **LIKELIHOOD OF HARM** |
| **Highly likely** | **Possible** | **Unlikely** |
| **SEVERITY****OF****HARM** | **Fatal or major injury/ illness** | **High** | **High** | **Medium** |
| **Injury/ illness resulting in lost time** | **High** | **Medium** | **Low** |
| **Minor injury/ illness** | **Medium** | **Low** | **Low** |

|  |  |  |
| --- | --- | --- |
| **LOW** | **MEDIUM** | **HIGH** |
| **Continue with existing control measures and ensure all reasonably practicable measures to reduce the risk to as low as possible put in place. Monitor for changes. Implement any additional control measures required, within the timescales given in the****risk assessment.** | **May require additional reasonably practicable measures to reduce the risk to as low as possible. Must ensure regular ongoing monitoring of the task. Implement any additional control measures required, within the timescales given in the****risk assessment.** | **Requires attention to reduce the risk, implement reasonably practicable measures to reduce the risk as low as possible. Must ensure regular ongoing monitoring of the task. Implement any additional control measures required, within the timescales given in the****risk assessment.** |