



## **Telehandler/ Mobile Plant Operative Health Surveillance Guidance**

### **Introduction**

All Telehandler/ Mobile Plant Operators must undergo health surveillance to ensure they are fit to operate the machines. This will consist of health questionnaires and face to face assessment with our occupational health provider Clarity Occupational Health Ltd (Clarity).

All new Telehandler/ Mobile Plant Operators must:

- Complete a health questionnaire prior to using any machine.
- Have a full health assessment through our occupational health provider to be undertaken as soon as reasonably practicable, and within at least 3 months of commencement of employment.

All Telehandler/ Mobile Plant Operators must undertake ongoing health surveillance:

- Complete a health questionnaire, if requested by our occupational health provider following a full health assessment (only required if audio baseline test not met).
- Have a full health assessment through Clarity, to be undertaken within at least three yearly intervals.

### **Relevant contact details**

1. HS&E Administrator – Rosie John ([Rosie.John@Persimmonhomes.com](mailto:Rosie.John@Persimmonhomes.com) / 01904 809392)
2. Clarity Business Partner – Katie Stone ([KatieS@Clarityocchealth.co.uk](mailto:KatieS@Clarityocchealth.co.uk) / 0161 443 0065 / 07890 828248)

### **Role of the Construction Secretary**

Although the HS&E Dept. will keep central records of health surveillance for Telehandler/ Mobile Plant Operators, the Construction Secretary will need to play an active role to assist the HS&E Administrator to ensure that questionnaires are completed and health assessments are booked and attended by the operatives.

The Construction Secretary must follow these steps:

#### **New starters**

1. Email the HS&E Administrator to advise of any new Telehandler/ Mobile Plant Operator starters as soon as a job offer is made, providing name and email address so that an online health questionnaire can be arranged through Clarity by the HS&E Administrator.

Note:

- Agency Telehandler/ Mobile Plant Operators must supply a fit to operate plant certificate from a medical practitioner before they are allowed to work on site. If they cannot supply a certificate then arrangements can be made for them to complete a health questionnaire through Clarity as a new starter.
  - Contractors are responsible for their employees/ sub-contract workforce health surveillance arrangements and recording these arrangements on their RAMS.
2. Prior to the new starter operating plant on site, obtain confirmation from the HS&E Administrator that the questionnaire has been returned and Clarity have supplied a certificate of suitability. This includes Agency workers if they have not supplied a fit to operate plant certificate.

|  |                          |            |  |
|--|--------------------------|------------|--|
| Authorised by: HS&E Director   | Version date: 13.03.2023 | Version: 2 | STD: Telehandler and Mobile Plant and Machinery<br>Guidance: Health Surveillance |
| Uncontrolled if printed or copied – always check the Group HS&E policy folder for latest version |                          |            |  |



3. Assist the HS&E Administrator to get the new starter a full health assessment appointment with Clarity as soon as practicable (note, this must be done within 3 months of commencement of employment and includes Agency workers if it is planned that they will be working on our sites for 3 months or more).

### Existing Employees

Assist the HS&E Administrator to ensure all Telehandler and Plant Operators have a full health assessment at least every three years and where required complete a health questionnaire.

### **Full health assessments**

Clarity no longer offer individual health screening and a half day or full day health screening service will need to be booked depending upon the number of operatives that need assessment. The HS&E Administrator will co-ordinate the assessments to maximise appointments and where possible will offer businesses the option to send individuals to a neighbouring business health assessment day. If this is not possible or the business does not want to utilise this option then a half day rate for any individual assessments will need to be paid.

Payments for health assessments will be centrally made by Group and the cost re-directed to the relevant business.

|  |                          |            |  |
|--|--------------------------|------------|--|
| Authorised by: HS&E Director   | Version date: 13.03.2023 | Version: 2 | STD: Telehandler and Mobile Plant and Machinery<br>Guidance: Health Surveillance |
| Uncontrolled if printed or copied – always check the Group HS&E policy folder for latest version |                          |            |  |