**Safety Deck Hand Over Certificate**

**Introduction**

This form is to be used when Safety Decking is installed by Labour Only/Self Employed operatives.

The safety decking installers must be trained by the manufacturer. The installer will only sign this form once a member of the site management has inspected the decking system.

**The safety decking should not be installed if:**

* The mortar is still green
* The block work is not up to height

**The safety decking should not be removed if:**

* There is no safe access and egress into the plot or the floor
* The roof is not felt, battened and loaded out with tiles.

\* Delete as appropriate

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Site: |  | Plot Number |  | Date Installed: |  |
| Floor\* | Ground/First | Safety Deck System:  |  |

**Installation inspection checklist:**

Safety decking must be installed per the manufactures handbook.

|  |  |  |  |
| --- | --- | --- | --- |
| 1. All components are free from damage and defects | 2. Foot plates in place, in position and vertical | 3.Legs vertical and fully grounded | 4. Two pins per head or cam strapped |
| 5. Pins fully secured | 6. Head plates positioned and decking supported | 7. Cam straps positioned and fully tight | 8. Platform deck butted to the walls and supported on all 4 sides |
| 9. No un-due movement |

**I confirm that I have been trained by the manufacture to install the safety decking and it has been installed as per the manufactures guidance:**

**Name of installer**……………………….. **Signature**……………….. **Date**………………………….

**I confirm that I have inspected the safety decking and it is safe to use:**

**Name of inspector** (Site Management)……………………..**Signature**………………..**Date**………

**Notes for Site Management**:

* Do not accept the safety deck if you are concerned about its safety
* You must inspect the safety deck every 7 days and complete the Safety Decking Inspection Register.
* You must be trained to inspect the Safety Decking.
* This hand over certificate and the record of the 7 day inspection records must be kept for 3 months, unless there has been an incident.
* Read the safety decking Standards.