**Telehandler Daily Checklist**

**Vehicle Type & Reg. No……………………………..……. Operators Name:………………………………………… Week** Starting**:…………………**

**Place a 🗸 against items that pass your inspection and x against items that require attention. Report all defects immediately to your Site Manager/supervisor**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Pre-Visual – Start or ‘walk round’ Checks**  | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** | **Sun** |
| 1 | General Cleanliness of Vehicle |  |  |  |  |  |  |  |
| 2 | Evidence of oil leaks (hydraulic cylinders, fittings, valves & wheel hubs) |  |  |  |  |  |  |  |
| 3 | Fork carriage (deformed arms, back rest damage, distortion) |  |  |  |  |  |  |  |
| 4 | Attachments (completeness, damage, decals, rated capacity, fastenings) |  |  |  |  |  |  |  |
| 5 | Quick hitch fittings (if applicable) and tow pin security. |  |  |  |  |  |  |  |
| 6 | Wheels (bent rims and nut security). Tyres (worn treads, cuts & damage) |  |  |  |  |  |  |  |
| 7 | Tyre pressure (check using gauge, valves to be at 12 o‘clock position) |  |  |  |  |  |  |  |
| 8 | Hydraulic hose and pipe conditions and security |  |  |  |  |  |  |  |
| 9 | Cab, ROPS/FOPS, Door Hinges and Catches mountings & condition |  |  |  |  |  |  |  |
| 10 | Windows clean & Mirrors/ CCTV clean & correctly adjusted  |  |  |  |  |  |  |  |
| 11 | Seat Belt Condition and Security |  |  |  |  |  |  |  |
| **Physical Check of Lubricants etc (wearing gloves)** |  |  |  |  |  |  |  |
| 12 | Engine/Transmission Oil Level (Level ground) |  |  |  |  |  |  |  |
| 13 | Radiator Coolant Level |  |  |  |  |  |  |  |
| 14 | Hydraulic Oil System |  |  |  |  |  |  |  |
| 15 | Brake System Fluid Level |  |  |  |  |  |  |  |
| 16 | Air Cleaner Flag Indicator |  |  |  |  |  |  |  |
| 17 | Hydraulic Oil level  |  |  |  |  |  |  |  |
| 18 | Batteries security & visual check of engine components |  |  |  |  |  |  |  |
| **Running Checks** |  |  |  |  |  |  |  |
| 19 | All Controls for correct function  |  |  |  |  |  |  |  |
| 20 | All gauges & instruments, horn and hour meter |  |  |  |  |  |  |  |
| 21 | Heater, defrost and wipers correct function |  |  |  |  |  |  |  |
| 22 | All warning devices operational  |  |  |  |  |  |  |  |
| 23 | All lights/indicators including flashing warning beacon |  |  |  |  |  |  |  |
| 24 | Brakes and Steering (including hand break) |  |  |  |  |  |  |  |
| 25 | Stabilisers, outriggers, chassis tilt/360 rotation (as appropriate) |  |  |  |  |  |  |  |
| **Operator’s Signature/Initials:** |  |
| **Date Checked:** |