**Completed Site/ Occupied Area**

**Inspection Report**

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| **Name of site and location:** |  |
| **Date:** |  |
| **Time:** |  |
| **Inspected by:** |  |
| **Date of last inspection (if applicable):** |  |
| **Date of next inspection (if applicable):** |  |

**Inspection Check List**

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| **Item** | **Yes/No/NA** | **Remarks** |
| 1. Has the site compound been fully removed? |  |  |
| 1.1 If not is the fencing fully secured? |  |  |
| 2. Has the road and footpath had the wearing surface laid? If not are there any obvious trip hazards (raised iron works, BT boxes or water meters) that need to be protected? |  |  |
| 2.2 Are the raised works benched off or chamfered with mortar or tarmac to reduce the trip hazard, do they need to be repaired? |  |  |
| 3. Has all construction materials and site paraphernalia been removed in and around the occupied area? |  |  |
| 4. When will the management company or the local authority take ownership? |  |  |
| 5. Any play areas, if so are risk assessment and inspection regime in place? |  |  |
| 6. Have the street lights connected and energised? If not, is there any hazards that need to be managed until this point? |  |  |
| 7. Are pumping stations and substations complete with all lids, gates, telematics and signage. If not, what are measures are required to control risk of failure? |  |  |
| 8. Any additional observations/ hazards? |  |  |