



## First Aid Standards

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### 1. Introduction

The purpose of these first aid standards is to ensure that we have competent and trained individuals on site should someone require immediate first aid attention.

### 2. Appointment of first aiders

Site Managers and Assistant Site Managers are the appointed First Aiders on all our construction sites. Shift Supervisors are the appointed first aider at our manufacturing workplaces. They must hold a First Aid at Work (FAW) qualification, achieved by attending a full 3 Day FAW course and 2 day FAW refresher training before the qualification expires.

Each businesses internal training procedures must identify when FAW qualifications expires, to ensure refresher training takes place when needed.

### 3. First aid needs assessment

Due to the high-risk nature of construction and manufacturing work, no site activity can take place without an appointed first aider being on site and immediately available.

**In the event of no first aid cover being available, all construction and manufacturing work must cease until appropriate cover is arranged.**

For busier construction sites, Telehandler Operatives will often also be first aid trained as they are often one of the first on the scene in the event of an accident and they work in closer proximity to areas where an operative may have an accident.

All incidents that require first aid treatment must be reported to site management and our incident reporting procedures followed.

Refer to HSMS [standards](#) – Health and Safety Incident Reporting

### 4. Equipment and supplies

Suitably stocked first aid provisions must be located in the site office. As a minimum this must include a 10 person first aid box.

It is advisable to have extra trauma/ tourniquet dressings available and a small first aid kit located in each Telehandler.

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All workplaces must also have an external automated defibrillator.

Refer to HSMS [standards](#) - Defibrillator

As part of their responsibilities all First Aiders must regularly check the first aid equipment and supplies to make certain that they are fit for purpose, have been adequately replenished and within their expiry date. This is to be recorded on the Weekly Site Manager's Checksheet.

Refer to HSMS form [014](#) – Weekly Site Managers Check sheet

## **5. Provision of information**

Operatives will be notified upon induction who the First Aiders are for the site they are working on.

Photographs of the First Aiders and the specific location of first aid supplies must be displayed on site notice boards.

## **6. Monitoring**

Site management and shift supervisors monitors the first aid equipment and supplies via daily site checks. The Group HS&E Department monitors compliance with this policy via regular site HS&E inspections.

## **7. Further reading**

[HSE - first aid at work](#)

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